

MutualAid eXchange (MAX®)

Job Title: Inside Property/Casualty Claims Adjuster

Location: Overland Park, KS

Employee Type: Full time

Industry: Property & Casualty Insurance

Manages Others: No

Travel: Minimal

Are you seeking a career where you can make a difference? MutualAid eXchange (MAX), a Midwest based property and casualty insurance company is more than insurance. MAX was built from a strong heritage and defines itself through its vision, mission, values and brand.

We are a uniquely positioned faith and values based property and casualty insurance company providing insurance across the US and Canada. Our mission of creating and sustaining wholeness is lived out through four key core values: stewardship, community, mutual aid and seeking divine guidance. The spirit of wholeness is provided through insurance products and our Mutual Aid Ministries program which includes the MAX Share Fund, a 501(c)3 charitable organization wherein we offer emotional, physical and spiritual wholeness.

MAX is seeking candidates to fill a Claims Adjuster role. This position holds an important role in service and support of the claims of MAX insureds across North America. An attitude of service is an integral part of the work of this position.

Position Specific Responsibilities:

- Complete thorough investigation on claims to determine coverage, liability, and damages on property and casualty claims
- Evaluate, negotiate, reserve, and settle claims within authority levels
- Monitor vendors, independent adjusters, and attorneys to ensure service quality
- Process large volume of claims during busy times within collaborative team environment
- Work with attorneys and management in defense of lawsuits
- Handle claims within policy and corporate guidelines
- Provide assistance to management to reach department goals
- Work with other team members to provide outstanding service

Skill Requirements:

- 5+ years claims adjusting experience
- Bachelors Degree preferred
- Excellent communication skills, both oral and written
- Ability to be a team player within a small claims organization
- Ability to develop and apply knowledge of injury, property and liability issues to handle claims within authority
- Possess competence in communication, relationship building, analytical thinking, customer focus, accountability and quality of work product

- Ability to maintain quality work product and professionalism, especially during high volume
- Excellent negotiation and analytical skills for use with customers and legal representatives
- Possess excellent customer service skills
- Ability to empathize with people during difficult times
- Knowledge of insurance contracts, claims policies and procedures
- Ability to learn computer systems and other technologies
- Xactimate knowledge preferred

Rewards

- Being part of a team that makes a difference through a unique insurance program
- Competitive salary
- Generous employee benefit package
- Vacation, personal and volunteer days

To learn more about MAX and those we serve, see www.maxinsurance.com.

Resumes may be emailed to skwine@maxinsurance.com or faxed to 913-338-0085 to the attention of Sharon Wine, Director of Administration of HR.